

DINABANDHU ANDREWS COLLEGE

Notice

DAC/N-29/2020-21, dated 26.09.2020

Detailed Instructions to the candidates of B.A./B.Sc./B.Com. Part-III Hons/Gen/Major & B.Com. Semester-VI Honours/General Examination, 2020

Candidates of B.A./B.Sc./B.Com. Part-III Hons/Gen/Major & B.Com. Semester-VI Honours/General Examination, 2020 are hereby instructed to

- Keep their mobile phones or lap-tops or desk-tops or tabs fully charged by 11-45 a.m. on all the days of examination starting from 01.10.2020.
- Download a permitted 'Scanner' App or make a scanner available with them for the purpose of scanning the answer sheets.
- Ensure uninterrupted internet connection to their devices (mobile phone or lap-top or desk-top or tab).
- Check the routine of the CU examinations under reference which is available on the college website.
- Check the Candidate-wise Examination Schedule which is also available on the college website.
- Get the CU Question Papers downloaded (from 11-45 a.m.) and keep the same with them **during the entire period of examination (from 12-00 noon to 2-00 p.m.)**. CU Question Papers can be downloaded from college website <https://www.dacollege.org> or from any of the following sites: (1) <https://www.cuug.in>, (2) <https://www.cuug20.in>, and (3) <https://www.culibrary.ac.in>
- Use A4 sized plain paper for the purpose of writing the answers.
- Follow the design of answer script available on the college website. (Click the link below to get the model answer script).

[Click on this link](#)

- Write the Name of the Examination, the candidate's CU Registration No. & Roll No., Course (Hons/General/Major), Subject, and Paper on the 1st page of the answer script.
- Write the candidate's Registration No., Roll No. and page number on the 2nd and the subsequent pages of the answer script.
- Use **BLACK** ink only for the purpose of writing answers.
- **Finish writing the examination paper by 2-00 p.m. sharp.**
- Get the pages of the Answer Script scanned/photographed. Answer Scripts to be uploaded **as single pdf file only.**
- Convert the scanned/photographed pages of the answer script into pdf (maximum size up to 8 MB) using the facility available on our system **or of their own.**
- Save the converted file (pdf of max. Size of 8MB) in their system (mobile phone or lap-top or desk-top or tab) and to rename the same within 20 characters. **[Please note that the smaller the size of the pdf file to be uploaded the faster will be the uploading].**

The system will remain open to them to upload test files (scanned/photographed, hand written test pages converted into pdf) from 26.09.2020 till 09 a.m. of 29.09.2020. This is for the purpose of practice only. All test data will be deleted after 09-00 a.m. of 29.09.2020.

- If is not at all possible for them to upload the answer script online, they may submit the same physically to the college strictly within the time limit set by the University Grants Commission (UGC).

[Use this link for trial uploading](#)

**Principal
Dinabandhu Andrews College**