

Head Clerk/Cashier (Day/Morning)

Bursar to take N/A

**Principal
Dinabandhu Andrews College**

**The Principal
Dinabandhu Andrews College
P.O. Garia, Kolkata 700 084**

Sub.: Refund of Admission Fees paid against cancellation of admission

Sir,

This is for your kind information that I got admission in _____ (Hons)/B.A. Pass/B.Sc. Bio Pass/B.Sc. Pure Pass/B.Com. Pass this year vide my Application Form No. _____, Roll No. _____, Student ID _____ on _____.

Subsequently, however, I got admission in _____ (Hons)/B.A. Pass/B.Sc. Bio Pass/B.Sc. Pure Pass /B.Com. Pass this year vide my Application Form No. _____, Roll No. _____, Student ID _____ on _____.

Under the circumstances, I request you to kindly refund the amount of Rs. _____ paid during my earlier admission in this academic Session (20 -).

NAME OF THE STUDENT

SIGNATURE OF THE STUDENT

Roll No. _____, Student ID. _____

Dated _____