

The Principal
Dinabandhu Andrews College
P.O. Garia, Kolkata-700 084

Sub.: Permission for admission after due date
Ref.: Admission to 2nd /3rd year

Sir,

This is for your kind information that I failed to take admission to 2nd / 3rd year due time.

Now I request you to kindly allow me to take admission so that I may continue with my studies.

Thanking you

With regards

Name _____

C.U. Roll No. _____

College Roll No. _____