

**The Additional Secretary
Department of Higher Education
Government of West Bengal
Bikash Bhavan
Salt Lake City, Kolkata**

Sub.: Letter of authorization

Sir,

**I do hereby authorize Sri _____ to receive the
Memos/Orders/Letters etc. from your office on my behalf.**

The signature of Sri _____ is attested herewith.

Thanking you.

**Principal
Dinabandhu Andrews College**

(_____)

Attested

**Principal
Dinabandhu Andrews College**