



90% non refundable withdrawal from PF

The Principal
Dinabandhu Andrews College
P.O. Garia, Kolkata 700 084

Sub.: An application for one time withdrawal not exceeding 90% of the amount standing at my credit in Provident Fund A/C
Ref.: Government Order No. 11830 -F, dated 05.11.1993 R/W Clause (c) of Sub Rule 15 of the W.B.S. (G.P.F.) Rules

Sir,

This is to bring it to your kind notice that I will retire under normal circumstances on _____ on attaining the age of superannuation of 60 years.

As per Government Order and Rule referred to above I am entitled to one time withdrawal of an amount not exceeding 90% of the amount standing in my credit as on _____.

Under the circumstances I request you to sanction an amount of Rs. _____ (Rupees _____) at your earliest convenience.

Thanking you.

Yours sincerely,

Name of the Employee _____

Designation _____

Signature of the Employee _____

Dinabandhu Andrews College
P.O. Garia, Kolkata 700 084