

APPLICATION FOR TY, ADVANCE FROM G.P.F.

1. Name of the Subscriber.....
2. Account No.....
3. Designation.....
4. Pay Rs.....
5. i) Closing Balance as per Statement for the Year 20
ii) Credit from.....to.....Subscription
iii) Refund of Advance.....to.....
iv) Withdrawal during the Period from.....to.....
v) Net Balance at Credit Rs.....
6. Amount of Advance/Advances outstanding :
Amount of advance taken on Balance outstanding as on date
of sanction date
.....
7. Amount of advances is required.....
8. a) Purpose for advance is required.....
b) Rule under which the request is cover.....
c) If the advance is sought for House Building etc.
Following information may be given :-
i) Location and measurement of the plot :
ii) Whether plot is free hold or on lease :
iii) Plan for construction :
iv) If the flat or plot being purchased is from a H.B.
Society, the name of the society the
v) Cost of construction
vi) If the purchase of flat is from DDA or any Housing
Board etc. the location dimension etc. may be given.
d) If the advance is required from education of Children
following details may be given.
i) Name of the Son/Daughter
ii) Class & Institution/College where studying
iii) Whether a day scholar or a hostler

e) If advance is required for treatment of Sick Family Members

full covering details may be given

i) Name of the Patient it relationship

ii) Name of the Dispensary/Doctor where the patient is under going treatment.

iii) Whether outdoor/indoor patient

iv) Whether reimbursement available or not

9. Amount of the consolidated advance (item 6 & 7) and no. of the monthly installment in which the Rs.....consolidated advance is purposed to be repaid..... installment @ Rs..... per month.

10. Full particulars of penuracy circumstances of subscriber justifying the application for the Ty. withdrawal Certified that particulars given above are correct and complete to the best of knowledge and belief and that nothing has been concealed by me.

Sign. of Applicant.....

Dated.....

Branch.....T.No.....

SANCTION

No. :-

Dated the.....

Sanction is hereby accorded under Rule.....(A) for the grant of ty, advance of Rs.....to Sh./Smt./Kumari.....
.....From his/her GPF Account No.....his/her to defray expenses on.....(B).....(C).....The advance will be recovered in monthly installment of Rs..... each Commencing from the salary of Rs.....payable in.....(D) A sum of Rs.....(Rs.....out of the Advance of Rs.....(Rs.....sanctioned and paid to him/her in.....been received as dated, this amount together the advance now sanctioned aggregating Rs..... (Rs..... will be recovered in..... monthly installments of Rs..... each commencing from the salary of..... payable in.....

Signature :

Designation :

Copy forwarded to :-

1. Accounts Officer, O/o CCA, W.B. Circle Office, Kolkata.
2. Pay Bill Clerk -do-
3. Spare