



Government of West Bengal
Office of the District Magistrate, Purulia
Establishment Section

NOTICE


In terms of Finance Department's Memorandum vide no.10935-F (P) dated 05.12.2011 read with G.O. no. 8432(23)-B-III-ISU/2P-171/11 dated 14.11.2011 of Land & Land Reforms Department, Govt. of West Bengal, applications in the prescribed format are hereby invited from the physically fit & mentally alert Govt. employees retired from the Group-C clerical post, for the number of posts mentioned below for one year contractual engagement at any office under the jurisdiction of District Magistrate & Collector, Purulia.

Contractual engagement for	Nos. of vacancies	Age as on 01.02.2012	Remuneration
Clerical posts of Group-'C'	200 (two hundred)	Within 64 years	Rs.10,000/- p.m. or as per G.O. no. 3951-F dated 27.5.2009 of Finance Deptt. Govt. of West Bengal, which ever is less.

The interested candidates may apply in the prescribed format addressed to the District Magistrate & Collector, Purulia in an envelope mentioning the post applied for. Application may be submitted by post or dropped in a box placed at the Confidential section of Additional District Magistrate (Gen), Purulia by 24th January, 2012.

Short listed candidates will be called for interview on the date to be notified on www.purulia.gov.in or / and to be communicated by post later.

For details and downloading application form, please log on www.purulia.gov.in.

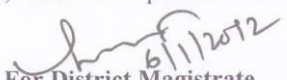

District Magistrate
&
Collector, Purulia

Memo No: 150(80)/G

Date: 06 January, 2012

Copy forward for kind information with a request to arrange for wide publicity to:

1. District Judge, Purulia
2. Superintendent of Police, Purulia
3. Divisional Forest Officer, Purulia
4. Additional District Magistrate (Gen / Dev / LR / ZP), Purulia
5. CMOH, Purulia
6. Project Director (DRDC Cell), Purulia
7. Sub-Divisional Officer, Raghunathpur / Purulia Sadar (E) / Purulia Sadar (W)
8. Treasure Officer, Purulia / Raghunathpur, Purulia
9. Project Officer cum DWO, BCW, Purulia
10. Spl. LAO / DP&RDO / DNO, MGNREGS / DPLO / D.Y.O. / Dist Manager, SCSTDFC /DPO, SSM, Purulia
11. Officer-in-Charge (Election / General / JM / RM), Purulia
12. Nezarat Deputy Collector, Purulia
13. Block Development Officer _____ Block, Purulia
14. SDL&LRO, Purulia
15. Commercial Tax Officer, Purulia
16. Superintendent of Excise, Purulia
17. Deputy Director, Agriculture, Purulia
18. DDMO / OC, RR & R / DPO, ICDS / DSWO, Purulia
19. Divisional Railway Manager, Adra, Purulia
20. Income Tax Officer, Purulia
21. Senior Post Master, Head Post Office, Purulia
22. Station Manager, Purulia Railway Station, Purulia
23. DIO, NIC with a request to publish this notice in the website www.purulia.gov.in
24. Secretary, Zilla Sainik Board, Rabindra Nagar, Medinipur.
25. Branch Manager, _____ Bank, Purulia Branch, Purulia is requested to kindly put up the aforesaid notice in the "Notice Board" of his office.


For District Magistrate
Purulia

To The District Magistrate & Collector, Purulia	For office use only
	Received on:
	Roll No.

Subject: Application for contractual engagement as _____

BIO-DATA to be filled by the candidate:

1. Name of the candidate (IN CAPITAL LETTER)				Recent passport size photograph duly self attested to be pasted firmly. Not to be stitched or stapled					
2. Father / Husband's Name									
3. Address for communication									
4. Telephone / Mobile No:									
5. E-mail ID (if any):									
6. Date of birth	7. Date of retirement	8. Age as would be on 01/02/2012	9. PPO No (A photo copy of the PPO is to be attached)						
10. Educational Qualification									
11. Department for which served									
12. Last post & office of posting									
13. Last Pay drawn		14. Amount of pension drawn in full (photocopy of certificate from the Treasury Officer is to be attached)		15. Gross pay – Gross pension					
Pay Band	Basic pay	Grade pay	DA	Gross pay	Basic pension	Dearness relief	Medical	Gross pension	
16. Whether the applicant was subjected to disciplinary proceeding anytime during service (If yes, please mentioned details)									
17. Whether poses knowledge of computer operation (please mention (yes/ no):									

DECLARATION

I solemnly declare that (a) all the statements made in this application are true, complete and correct, (b) Original documents will be produced on demand, (c) I agree to appear in the interview on the condition that the authority may set aside my candidature at the event of any information being found false for incorrect even after finalization of result, (d) I have not submitted / shall not submit another application for the same purpose.

Place:

Date :

Full signature of the candidate

***Unsigned or signed in capital, application will be rejected.**

Document attached:

1. Self addressed envelop (10 cm x 25cm) with postage stamp affixed Rs. 5/-.
2. A passport size photograph duly signed by the candidate.
3. Attested photocopies of :
 - i. Testimonial of the highest educational qualification.
 - ii. Letter of appointment / promotion to the last designation held during the service life.
 - iii. Pension payment order.
 - iv. Photocopy of certificate from the Treasury Officer regarding amount of total pension drawn.

Important instruction:

1. All the applicants are requested to visit the website for detail of the interview schedule for the short listed eligible candidates on 25th January, 2012 onwards without waiting for postal communication in this regard.