

Government of West Bengal

Education Directorate

Bikash Bhavan, Salt Lake City

Kolkata 700091.

Memo No. ED- 503/2011

Dated 08.11.2011

Sub: Prevention of Violation of Rules, Regulations relating to conducting Examinations, checking of answer-scripts etc.

Ref: Memo No. 798(14)-Edn(U)/1U(C) -53/11 dated 13.10.2011

To

The Principal/Teacher-in-Charge

All Under-graduate and Post-graduate Colleges of West Bengal

Sir/Madam,

The undersigned is directed to bring to your notice that as per the above mentioned memorandum, violation of Rules, Regulations relating to conducting Examinations, checking of answer-scripts needs to be prevented with immediate effect.

You are instructed to conduct meeting with all teachers and concerned non-teaching employees to appraise them about the system adopted by the affiliating University and corresponding statutes, regulations and ordinances which should be complied with.

Kindly treat the matter as extremely urgent.

Anis Anwarul Haque 08/11/11

Director of Public Instruction, West Bengal
& Ex-Officio Secretary, Govt. of West Bengal

Government of West Bengal
Higher Education Department
University Branch
Bikash Bhavan, (6th Floor),
Bidhannagar, Kolkata – 700 091

No. 798(14)-Edn(U)/1U(C)-53/11

Date : 13.10.2011

From: Sri S.C. Tewary, IAS
Principal Secretary to the
Government of West Bengal,

To: The Vice-Chancellor,
..... University

Sub. : Incorporation of provisions in the Statutes of the University to prevent violation of rules, regulation relating to conducting examinations, checking answer scripts etc..

Sir / Madam,

It has been felt by the State Government in the Higher Education Department that a system should be introduced by each and every University to monitor conduct of examinations in its affiliating colleges / institutions and to take preventive measures for violation of rules, regulations relating to conducting examinations, checking answer scripts etc. Such system should include measures for taking punitive action against the persons found responsible for (i) violation of regulations relating to conduct of examinations, checking answer scripts etc., (ii) refusal of examination related assignments, (iii) failure to check answer scripts in time, (iv) loss of answer scripts due to negligence, (v) refusal to carry out the order of higher authorities and (vi) negligence in discharging duties and responsibilities assigned to teachers as well as non-teaching employees.

I am, therefore, to request you to introduce the system and insert legal provisions in the Statutes / Ordinance of the University for adopting the measures as early as possible.

I am to request you further that after introducing the system, the concerned officers of the University as well as the Principals of all affiliating colleges / institutions should be instructed to conduct meeting with all the teachers and concerned non-teaching employees to appraise them about the system adopted by the University and corresponding statutes, regulations and ordinances which should be complied with.

Action taken in this regard may be intimated in due course.

Yours faithfully,

Sd/- S.C. Tewary

Principal Secretary
to the Government of West Bengal

No. 798(14)/1(2)-Edn(U)/1U(C)-53/11

Date : 13.10.2011

Copy forwarded for information to:

1. Chairman, West Bengal State Council of Higher Education
2. Director of Public Instructions, West Bengal. He is requested to send suitable circular to all colleges.


Joint Secretary
to the Government of West Bengal