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**Education Directorate**  
**Government of West Bengal**  
**Bikash Bhawan, Salt Lake, Kolkata-700091**

Memo No.3835

Date-18.3.15

**NOTIFICATION**

All the Principals/Teacher-in-Charges /DDOs of the Govt/Govt. aided/Sponsored Colleges of West Bengal are requested to comply with the G.O No.4905-F(Y) dated-17.9.14 ; FS-173/2014 dated-30.10.14 and 1179-F(Y) dated-25.2.15 regarding implementation of e-Pradan of IFMS (e-Payment). E-Pradan is going to be implemented with effect from 1.4.2015. All the Govt/Govt. aided/sponsored Colleges drawing funds/salary/Grant-in-aids are also required to implement the provision of e-pradan module which is mandatory from 1.4.2015. They have to acquire digital signature certificate and also to contact the concerned Treasuries/PAOs for necessary training in this regard.

All the College Authorities are requested to submit the following data within 25.3.2015 positively to the E-mail address: [drmsrahman139@gmail.com](mailto:drmsrahman139@gmail.com)

1. Name of the College & District
2. Name of the DDO, mobile no. of the DDO & E-mail no.
3. DDO code no.
4. Whether Digital signature certificate obtained. If not the date by which it is expected to be obtained.
5. Whether training regarding e-Pradan from respective Treasury performed. If not the reason.

  
**Director of Public Instruction**  
**Govt. of West Bengal**

cc  
*Amerson*