

Education Directorate,  
Higher Education Department,  
Bikash Bhawan, Salt Lake,  
Kolkata-91.

Memo..ED-1005/2014.....

Date..23/12/2014.....

From Director of Public Instruction, West Bengal,  
Dept. of Higher Education, Govt. of West Bengal, Bikash Bhawan, Kol-91

To All the Principals/ Officers-in-charge/Teachers-in-charge/ Presidents of the G.B./  
Administrators of all Govt./ Govt.-aided/ sponsored colleges in the state

It is hereby requested to submit the particulars of the approved PTTs & CWTTs in the filled-in format (annexed) to enable speedy and smooth release of the remuneration of the concerned teachers for the financial year 2015-16 onwards. The format is to be submitted to the Directorate within 27.01.2015 positively in both hard and soft copies so that the claims for the next quarter(s) may be processed smoothly. The Governing Body resolution for the slab change (if any) is also to be submitted along with next claims positively.

Duly attested photocopies of 1<sup>st</sup> approval order& renewal order for 2014-15 (FY) of both PTTs & CWTTs are to be enclosed with the format.

Concerned Principal/ Officer-in-charge/ Teacher-in Charge is to certify that the annexed PTTs & CWTTs are Govt. approved serving PTTs & CWTTs for the academic session 2015-2016. This may be treated as urgent.

 23.12.14

Director of Public Instruction, W.B.  
Dept.of Higher Education, Govt. of W.B.





