

**Government of West Bengal  
Department of Higher Education  
College Sponsored Branch  
Bikash Bhavan, Salt Lake, Kolkata-91**

**No. 492 - Edn(CS)/10M-95/2014**

**Dated, Kolkata, the 2<sup>nd</sup> June, 2015.**

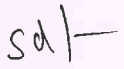
From : Smt. Madhumita Ray, IAS  
Additional Secretary,  
Govt. of West Bengal

To : The Director of Public Instruction  
West Bengal

Sub : **Clarification in respect of setting up HELP DESK on the campus of State aided Universities and Colleges.**

A question has been raised in connection with the online admission being implemented from the academic year 2015-16 in the State aided Universities and Colleges whether the Students' Unions / Councils/ other bodies claiming to represent students can set up **HELP DESK** on the campus for guiding / counseling / assisting the applicants.

After a careful consideration of all aspects of the matter, including the need for an orderly and tranquil environment on the campuses, it is hereby clarified that **no** HELP DESK shall be allowed to be setup by anybody / Association / Union / Council, on the campus of State aided Universities and Colleges during the online admission process.

  
Additional Secretary