



**Government of West Bengal  
Higher Education Department  
Technical Branch  
Bikash Bhawan, Salt Lake, Kolkata- 700 091**

Memo No: 447-Edn(T)/10M-50/14

Date: 24.09.2014

**MEMORANDUM**

**Grant of Ad-hoc Bonus to the Government approved Part-time Teachers (PTTs), excepting Superannuated Full-time teachers serving as PTTs) and Contractual Whole Time Teachers (CWTTs) of the Government Engineering & Technical Colleges under the Directorate of Technical Education, West Bengal for the year 2013-14.**

In terms of Para 2 (V) of Finance Department, Audit Branch, Government of West Bengal, Memorandum No.3712-F(P2), Howrah, the 16<sup>th</sup> July, 2014 the Government approved Part-Time Teachers ( PTTs excepting superannuated full-time teachers serving as PTTs) and contractual whole time teachers (CWTTs) of the Government Engineering & Technology Colleges , who are not covered by any of the productivity linked bonus scheme and whose revised emoluments did not exceed Rs. 22,000/- p.m. as on 31<sup>st</sup> March, 2014 will be entitled to ad-hoc bonus for the accounting year 2013-14, the rate not exceeding Rs.3000/- per head. The upper eligibility ceiling of Rs. 22,000/- p.m. as on 31<sup>st</sup> March, 2014 will be applicable irrespective of whether the emolument are drawn in the pre-revised or revised scale of pay on fixed/consolidated contractual pay.

The employees whose revised emoluments on 31.03.2014 exceeds Rs.22,000/- per month but during the year 2013-14 their emoluments at least for 6 (six) months where less than Rs. 22,000/- p.m. i.e., the said emolument exceed the eligibility ceiling of Rs. 22,000/- p.m. on account of drawl of increment after remaining less than Rs. 22,000/- p.m. for at least 6 months,



will be entitled to ad-hoc bonus not exceeding Rs. 3000/- per head under this order.

The employees who were in service on 31.3.2014 and rendered at least 6 months continuous service during the year 2013-14 will be eligible for payment of pro-rata ad-hoc bonus under this order according to the following formula:

i) 
$$\frac{(\text{Emoluments as on 31.3.2014}) \times (\text{Eligibility period in number of months})}{12}$$

= Amount of ad-hoc bonus is subject to maximum amount of Rs. 3000/-

ii) 
$$\frac{(\text{Total amount of salary})}{(\text{Wages earned during the year 2013-14})}$$

= Amount of ad-hoc bonus is subject to maximum amount of Rs. 3000/-

The eligibility period being taken in terms of number of months of service (rounded off to the nearest number of months) ranging from 6 months to full year. A fraction of 15 days or more should be counted as one months.

The charge of this account shall be debitable to the detailed head , “Ad-hoc Bonus” under the respective minor and sub-heads subordinate to the major head , “2203-Technical Education” in the budget estimate for the 2014-15.

This order has got the concurrence of the Financial Advisor, Higher Education Department vide U.O. No. 697 FA/ Education, dated: 24.09.2014

Sd/-  
Principal Secretary  
Higher Education Department



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**Date: 24.09.2014**

Copy forwarded to the:

1. Accountant General (A&E), West Bengal, Treasury Building, Kolkata- 700 001.
2. Principal Accountant General (Audit), W.B. Treasury Building, Kolkata- 700 001.
3. Finance (Audit) Deptt. , Govt. of West Bengal.
4. Finance (Budget) Deptt. , Govt. of West Bengal.
5. P.S. to Hon'ble MIC, Higher Education Deptt.
6. Director of Technical Education, West Bengal - with a request to circulate among all the Govt. Engg. & Tech. Colleges under his Directorate.
7. Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, 81/2/2, Phears Lane, Kolkata-700 073.
8. Pay & Accounts Officer, Kolkata Pay & Accounts Office-III, IB Market, 1<sup>st</sup> floor, Sector –III, IB Block, Kolkata- 700 106.
9. Treasury Officer, Serampur Treasury, Dist. Hooghly.
10. Treasury Officer, Kalyani Treasury, Dist. Nadia.
11. Treasury Officer, Berhampur Treasury, Dist. Murshidabad.
12. Treasury Officer, Jalpaiguri Treasury-1, Dist. Jalpaiguri.
13. Higher Education Deptt. (Technical Branch).
14. Guard file.

OSD & Ex Officio Deputy Secretary

Higher Education Department