

**Government of West Bengal**  
**Department of Higher Education**  
**Technical Branch (Email at [js.higheredu.tech@gmail.com](mailto:js.higheredu.tech@gmail.com))**  
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No: 251/Edn(T)/10M – 74/09

Date: 23/06/2011

From: Joint Secretary to the Government of West Bengal.  
To: The Director of Technical Education, West Bengal.  
Subject: **Guidelines on admission to 1<sup>st</sup> Year of degree level Engineering & Technology including Pharmacy Colleges of the State for the academic session 2011-2012.**

With reference to the above subject the undersigned is directed by the order of the Governor to communicate that the Governor has been pleased to issue the following guidelines for admission of students in the 1<sup>st</sup>. Year of degree level Engineering & Technology, including Pharmacy Colleges of the State through Central Selection Committee (Engineering and Technology) {CSC (E&T)} under the purview of this Department:

**1. Entrance Examination and Basic Criteria :**

- (i) **Universities / Govt. Engineering & Technology Colleges:** 100% seats will be filled up from the Engineering Merit List of the Joint Entrance Examination – 2011 (JEM - 2011) conducted by the West Bengal Joint Entrance Examinations Board (WBJEEB).
- (ii) **Private Self-financing Colleges:** Out of total AICTE approved as well as WBUT affiliated seats, 80% from the State Joint Entrance Examination (JEM) and 10% from All India Engineering Entrance Examination (AIEEE) will be filled up. Remaining 10% seats will be filled up under Management Quota of concerned Institutions, if they want to do so.
- (iii) **Domicile criteria:** There shall be no domicile requirement for Universities / Self-financing Engineering & Technology Colleges, but for allotment in Government Engineering & Technology Colleges, candidates domiciled in the State of W.B. shall only be considered. **For selection and allotment of students under the reserved category viz. Scheduled Caste and Scheduled Tribe, for Minority Institutions and for TFW Scheme; only candidates domiciled in the State of W.B. shall be considered.**
- (iv) **Eligibility criteria:** Both JEM and AIEEE merit listed candidates shall have to adhere to the cut-off marks in qualifying examination (10+2) i.e., at least 50% (45% for Reserved Category candidates) marks in aggregate with Physics, Chemistry & Mathematics for Engineering and Physics, Chemistry & Mathematics (or Biology) for Pharmacy; being compulsory subjects with pass mark in each of those individual subjects (as per AICTE Norms) and pass marks (30%) in English.

**2. Publication of merit list for JEM and cut-off marks for AIEEE:**

- (i) The West Bengal Joint Entrance Examinations Board (WBJEEB) has already published a General Merit List of 90,000 candidates for the academic session of 2011~12. Including reserved categories of candidates the total Merit List has been published for 90,305 candidates.
- (ii) The Board has published the corresponding Merit List for SC category of students, up to Rank ~ 9116 and for ST category of students, up to Rank ~1089.

For Physically Challenged (PC) candidates, Merit List has been published up to Rank ~732.

- (iii) Candidates merit listed in the State Common Entrance Test (JEM~2011) as well as candidates merit listed in the AIEEE~2011 up to the Rank **5,00,000** (All India Rank) will be considered for counseling and allotment for admission in 2011~12.

**3. Preparation of Seat Matrix:** Director of Technical Education (DTE), West Bengal, on behalf of the State Government in the Higher Education Department, shall prepare the Seat Matrix for 2011-12 in the following manner:

- (i) Existing institutions / new institutions receiving extension of approval from AICTE, provided the approval appears in the website of AICTE followed by affiliation from the West Bengal University of Technology(WBUT) **within 06.07.2011**; shall be taken into consideration for inclusion in the counseling process for the academic year 2011~12 as per existing AICTE guidelines. West Bengal University of Technology (WBUT) will provide information about affiliation of all the Institutions under its control in this regard to the DTE, West Bengal by **07.07.2011**.
- (ii) All Self-financing Engineering & Technology Colleges who want to implement Management Quota (as laid down in para-5) will have to intimate DTE by **06.07.2011** so that the same can be reflected in the **Seat Matrix**.
- (iii) All Self-financing Engineering & Technology Colleges who want to admit reserved category students like Scheduled Caste (SC), Scheduled Tribe (ST), Physically Challenged (PC) and who have been allowed/declared as Minority Institutions shall have to intimate DTE by **06.07.2011** with specified number of seats under different category so that the same can be reflected in the **Seat Matrix**.
- (iv) The complete Seat Matrix, with SC/ST/PC and any other category of seats like Minority, MQ, etc. for all eligible Engineering, Technology, Pharmacy, B. Arch. Colleges / University / University Departments shall reach the CSC (E&T) by **10.07.2011** from the Director of Technical Education, West Bengal.
- (v) The Counseling process shall start as soon as the complete **Seat Matrix** is received from the DTE, WB which is tentatively scheduled on and from **11.07.2011**.

**4. Reserved Category Seats:**

- (i) Reservation of seats for SC/ST/PC candidates shall be made as per State Govt. Norms for all the Govt. Engineering & Technology Colleges as well as for Self-financing Engineering & Technology Colleges who have received some grants from the Government.
- (ii) Admission of students in Minority Engineering Institution(s) in West Bengal shall be governed by the following manner:
- a) Successful candidates domiciled within the State of West Bengal shall only be allowed to be considered under this category and hence would be required to provide necessary Domicile Certificate during Counseling.
- b) 10% of sanctioned intake of students of the institution may be admitted by it under management quota following this Department's Memo. vide no. 450-Edn(T) dated 24.06.2008;
- c) Out of the remaining seats, 50% of the seats will be earmarked for the students belonging to minority community. Admission to such minority quota will be done on the basis of inter-se-merit in WBJEE and thereafter AIEEE

Examination in order, respectively; of the said minority students through centralized counseling conducted by the CSC (E&T).

- d) If some seats remain vacant within the Minority Quota after process undertaken under (b), and if the concerned institute(s) so desire(s), it/they may approach CSC (E&T) to fill up the remaining seats from general category candidates on the basis of rank in WBJEE and AIEEE Examination in order, respectively, adding with the existing General category students.
- e) The admission to remaining 50% of the seats along with the converted seats from process undertaken against (c); will be done on the basis of inter-merit of general students in WBJEE and AIEEE Examination in order, respectively through centralized counseling conducted by the CSC (E&T).
- f) In case, the said Minority Institution(s) write(s) a request letter to the DTE, West Bengal by **30.06.2011** that any and/or all such institution(s) would like not to be considered as Minority Institution(s) for Counseling – 2011 process in proper letter-head and with proper signature of the authority concerned; and would rather be treated *at-par* with other self-financing colleges with regards to the allotment of seats during Counseling - 2011; the DTE, WB would accede to the said request(s) and take further action for preparation of the **Seat Matrix** accordingly, provided the said communication(s) is/are in order.

- (iii) Defence Quota Seats and MHRD Quota seats for other states, shall be indicated in the Seat Matrix as per para 13.3.2 of the Brochure of the West Bengal Joint Entrance Board published for JEM – 2011. The CSC (E&T) would allocate students under this category during the Counseling – 2011 following set procedure mentioned therein.

#### 5. Counseling Programme for allotment of candidates:

For the academic session of 2011~12, the Centralised Counseling shall be conducted in a single phase by the Central Selection Committee (E&T), in the following manner:

- (i) Counseling and allotment of students for the Tuition Fee Waiver (TFW) Scheme of AICTE shall be conducted first. This is applicable for all Merit Listed candidates under JEM – 2011. Implementation of the TFW Scheme shall be followed as per the Govt. Order vide No. 79-Edn (T), Dated, 23.02.2011. A public notification would be brought out by the CSC (E&T), intimating the candidates appearing for Counseling – 2011; so that they could apply under the TFW scheme. *Successful candidates domiciled within the State of West Bengal shall only be allowed to be considered under this category and hence would be required to provide necessary Domicile Certificate during Counseling.* CSC (E&T) would bring out necessary advertisement / notification for generating awareness among the willing students.
- (ii) Thereafter Counseling for reserved category students shall be followed with Physically Challenged (PC) Candidates first (applicable for all the Merit Listed 732 PC candidates) followed by counseling for Scheduled Tribe (ST) candidates (for all the Merit Listed 1089 ST candidates) and then counseling for Scheduled Cast (SC) candidates (for all the Merit Listed 9116 SC candidates).
- (iii) Primary vacant Seats, if any, under PC category after the allotment of last Merit Listed student under this category shall be converted to General Category. Primary vacant seats under ST category may be converted to SC Category prior to counseling of SC Category. Primary Vacant seats under SC Category may be converted to general category prior to counseling of the General Category students.

*Prior approval from the concerned authorities for conversion of such seats from ST to SC and SC to General category must be taken in this regard. A letter should also be issued to the BCW Department by the CSC (E&T) with a copy of this Guideline, requesting them to send competent authorities at the Counseling venue enabling such conversion as and when required.*

- (iv) Procedures, as already have been laid down against para 4 (ii) for allotment of seats to Minority Institutions, shall be followed during Counseling – 2011 and allotment of students under Minority Category.
- (vi) Next, counseling for AIEEE merit listed candidates, up to the rank of 5,0,000 (applicable only for Self Financing Engineering & Technology Colleges besides for Pharmacy Colleges) shall be conducted. Thereafter primary vacant seats, if any, added to drop out vacant seats (*to be reported by concerned Institutions*) shall be converted to General Category seats, prior to counseling for the same.
- (vii) The Counseling for general Category Students shall now be conducted with Final List thus obtained after conversion of all categories of vacant seats to general category as per provisions laid down hereinbefore.
- (viii) There shall be no provision for Wait Listing of candidates during any counseling.
- (ix) Drop out Vacancy for any Institution shall be reported to the CSC (E&T) in the specified Format (in a Tabular Form to be notified later) within 3 days after the completion of Counseling and allotment of seats. A copy of such Admission Status Report shall have to be communicated to the Director of Technical Education forthwith.
- (x) Primary vacant Seats, if any, as well as drop out vacant seats as reported by concerned Institutions shall be offered to Diploma Holder Students as well as B.Sc. candidates qualified in the JELET, 2011 following the 'guidelines on admission to Engineering & Technology Courses through Lateral Entry Scheme during the academic session 2011~12' as provided in the relevant Govt. Order vide no. 166-Edn (T), dated, 31.03.2011 {Ref. item No. 2 (v)}. Therefore for Lateral Entry Scheme, the eligibility criteria would include *Diploma in Engineering and Pharmacy*.

*The CSC (E&T) shall set necessary programme to complete the JELET Counseling for admission to 2<sup>nd</sup> Year Engineering & Technology Courses through the Lateral Entry Scheme so that vacant seats of JEM-2011 after normal counseling could be awarded to the willing and successful candidates from JELET merit-list.*

- (xi) Thereafter the CSC (E&T) shall communicate the complete counseling and allotment Status to the State Govt. in the Higher Education Department; the Director of Technical Education, Govt. of West Bengal; the Registrar, West Bengal University of Technology and others concerned *forthwith*.
- (xii) **Monitored Decentralised Counseling:** Further Vacant seats if any, shall be considered for filling up by concerned Institutions based on the ranks of JEM – 2011, AIEEE and thereafter result of candidates in the qualifying Examination (i.e. '10+2') as per the eligibility criteria specified in para no. 1.(iv), and following the guidelines as stated below:
  - a. Notice by each of such institutions having left-out vacancies in various streams declaring the list of vacancies, has to be posted on their respective NOTICE BOARD and WEBSITE. A copy of the notice should reach the DTE, West Bengal within a day of such posting. The notice will be for inviting application from intending students within next five to seven days.
  - b. Individual Institutions shall then submit a Report as per the prescribed Format (to be notified later) with all such applications received thereof, to the Directorate of

Technical Education within five days of last date of receipt of applications. **Moreover, all institutions shall post the updated list of such applicants with their JEM or AIEEE rank or percentage of marks secured in “10+2”, as applicable; on their websites and Notice Boards, every morning.**

- c. The Directorate of Technical Education, Govt. of West Bengal shall scrutinize all such applications and shall recommend suitable candidates based on inter-se-merit *i.e. preparing merit list considering inter-se-merit of successful students firstly amongst JEM – 2011 listed candidates, secondly amongst published AIEEE – 2011 listed candidates and lastly amongst “10+2” passed candidates. All these candidates shall have to adhere to the cut-off marks in qualifying examination (10+2) i.e., at least 50% (45% for Reserved Category candidates) marks in aggregate with Physics, Chemistry & Mathematics for Engineering and Physics, Chemistry & Mathematics (or Biology) for Pharmacy; being compulsory subjects with pass mark in each of those individual subjects (as per AICTE Norms) and pass marks (30%) in English, for admission to individual Institution within next seven days under intimation to this Department and WBUT.*
  - d. Thereafter respective institution shall complete the admission process within such time stipulated by the concerned University so that the admitted students could be registered with the West Bengal University of Technology (WBUT) before last date specified for such purpose by WBUT and submit a Final Report as per the Format (to be notified later) on admission status to the Director of Technical Education, West Bengal as well to the concerned University.
  - ***The entire counseling process as well as the Counseling Schedule should be well publicized for generating awareness of all intending students as well as for all other concerned. The Central Selection Committee (Engineering & Technology) is hereby entrusted for necessary action in this regard.***
6. **Management Quota:** Private Self-Financing Colleges shall be allowed to fill up-to a maximum of 10% of seats within the merit ranks from **JEM up-to 90,000 and AIEEE – merit listed candidates with the published AIEEE rank 2011.** Furthermore, *the seats under the Management Quota which would remain vacant after the usual counseling process is over would also be allowed to be filled up from the JELET – 2011 qualified candidates, Engineering-Diploma holders, B.Sc. Passed and/or eligible 10+2 passed candidates with Physics, Chemistry and Mathematics as compulsory papers and securing at least 50% marks in aggregate following norms laid down against 5 (ix), 5 (x) and 5 (xii) hereinbefore.* The said admission must be completed within stipulated time-limit so that the candidates are registered with the West Bengal University of Technology (WBUT) before the last day of registration. *Those Self-financing Institutions who will avail themselves of admission facility under Management Quota; would be required to adhere to Government Order pertaining to awarding of Free-ship (10% Full and 10% Half) to deserving students, who are domicile of the State of West Bengal, up to specified limit of their intakes, as shall be notified by this Department subsequently. The DTE, WB shall supervise and monitor implementation of the said West Bengal Free-ship scheme to the students pursuing studies in Engineering & Technology streams for 2011 – 2012 academic year onwards. Besides the West Bengal University of Technology (WBUT), being the Registering Authority of such students shall ensure that the said colleges & institutions comply with the provisions of the said free-ship scheme. The University shall also submit an institution – wise detailed report stating the number of beneficiaries being awarded Tuition Fee Waiver under TFW scheme and Full and Half Free-ship under West Bengal Free-ship scheme, in the prescribed format (to be notified later) to the DTE, West Bengal by seven days from the last date of registration for 2011-12 A. Y.*

Note: *This State Government scheme is separate from TFW scheme enumerated in para 5 (i) and shall be implemented simultaneously. Detail order in this respect shall follow.*

7. **Filling up of seats for B. Pharm.:** Pharmacy seats in self-financing Pharmacy Colleges shall be filled-up with the merit listed candidates of JEM / AIEEE within the specified merit rank, with either of the combination of subjects Physics, Chemistry, Mathematics (PCM) / Physics, Chemistry, Biology (PCB).
8. **Admission in B. Arch. Course:** For admission to 5 years B. Arch. Course, the clearance of National Aptitude Test for Architecture (NATA) shall have to be obtained; as per the guidelines published by the Council of Architecture. Therefore candidates merit listed either in AIEEE~11(up to Merit Rank 5,00,000) or in JEM ~ 2011 (State Common Entrance Test) and having qualified in the NATA shall be considered for allotment in such course.
9. **Domicile Certificate format, criteria and issuing authorities for all stages of counseling will be same as mentioned in the Brochure of WBJEE Board for JEM – 2011.**

Sd/- (P. K. Samanta)  
Joint Secretary

No: 241/1(4)/Edn(T)/10M – 74/09

Date: 23/06/2011

Copy forwarded for information and necessary action to:

1. The Chairman, West Bengal Joint Entrance Examinations Board / Central Selection Committee – with request to upload the guidelines of the State Government in the website of the Board as well as in the CSC (E&T) for information of all concerned. ***Besides he is also requested to issue public notification regarding change in the cut-off marks for Reserved Category candidates which was required to be modified to 45% at par with the AICTE guidelines instead of 40%; which was mentioned in the Brochure of WBJEEB for JEM – 2011 against para 3.4 (a)***
2. Vice-Chancellor, West Bengal University of Technology- with request to communicate to all the affiliated institutions and to ensure implementation of the aforesaid free-ship scheme. He is also requested to inform all concerned about the last date of registration under intimation to this Department, with reference to para 5(xii) above;
3. P.S. to MIC, Higher Education Department;
4. P.A. to Principal Secretary, Higher Education Department.

Sd/- (P. K. Samanta)  
Joint Secretary