

Government of West Bengal
Higher Education Department
Budget Branch

Bikash Bhawan, Salt Lake, Kolkata-700091

No. 68(2)-Edn(Bgt)/1M-12/2008

Kolkata, the 8th Sept., 2009

From : Sri H. Gayen, W.B.C.S. (Exe),
Joint Secretary to the Government of West Bengal.

To : 1. The Director of Public Instruction, West Bengal.
2. The Director of Technical Education, West Bengal.

Sub : Grant of ad-hoc bonus to the employees of State-aided
Non-Government Educational Institutions and other
Sponsored/aided organisation for the year 2008-2009.

The undersigned is directed by order of the Governor to say that the Governor has been pleased to direct that all whole-time approved teaching and non-teaching staff of recognised/aided/sponsored Non-Government Educational Institutions and other sponsored/aided organisations, under the administrative control of Higher Education Department as are enlisted in the statement annexed hereto drawing actual emoluments not exceeding Rs. 16,000/= per month as on 31.3.2009 will be entitled to ad-hoc bonus for the year 2008-09. The amount of ad-hoc bonus will, however, be Rs. 1000/= only per head. The upper ceiling limit of Rs. 16,000/= per month as on 31.03.2009 will be applicable irrespective of whether the emoluments are drawn in the pre-revised or revised Scale of Pay on fixed/consolidated contract pay.

2. The benefit will be admissible subject to the following terms and conditions :-

1) Ad-hoc bonus admissible under this order will be worked out on the basis of emoluments admissible on 31-03-09. For the employees drawing pay and allowances in terms of the West Bengal Services (Revision of Pay and Allowances) Rules, 2009, the term 'revised emoluments' in this order will mean and include pay in the pay band plus the grade pay in the revised pay structure and includes the non-practising allowance, if any, dearness allowance, but will not include any other pay and other allowance such as house rent allowance, medical allowance, compensatory allowances etc.

For those who are drawing pay & allowances in the unrevised scale, the term 'emoluments' will mean and include basic pay, personal pay, special pay (additional remuneration), dearness pay, dearness allowance, deputation (duty) allowance, steno allowance but will not include specialist pay and other allowances such as house rent allowance, medical allowance, compensatory allowance etc. For those who are drawing remuneration on contract basis, the term 'revised emoluments' will mean the consolidated contract pay drawn by them.

ii) The employees whose revised emoluments on 31.3.09 exceeded Rs. 16,000/= p.m. but during the year 2008-2009 their emoluments atleast for six months were less than Rs. 16,000/= p.m. i.e., the said emoluments exceeded the eligibility ceiling of Rs. 16,000/= on account of promotion, drawal of increment, implementation of C.A. Scheme enhancement of dearness allowance etc. after remaining less than Rs. 16,000/= p.m. for atleast six months, will be entitled to ad-hoc bonus of Rs. 1,000/= per head under this order.

iii) The employees who were in service on 31.3.09 and rendered at least six months continuous service during the year 2008-2009 will be eligible for payment of ad-hoc bonus under this order.

Pro-rata payment will be admissible in such cases to the eligible employees for periods of continuous service during the year ranging from six months to full year, the eligibility period being taken in terms of number of months of service (rounded off to the nearest number of months). A fraction of 15-days or more should be counted as one month.

iv) The amount of ad-hoc bonus on pro-rata basis and admissible under para 2(iii) above, will be calculated according to the following formula :

Emoluments as on 31st March, 2009 x $\frac{\text{Eligibility period in number of months}}{12}$

= the amount of ad-hoc bonus subject to a maximum amount of Rs. 1000/= only.

v) The casual workers who have put into work at least for 120 days and the employees on consolidated pay in the year 2008-2009 will also be entitled to ad-hoc bonus under this order according to the following formula :

$\frac{\text{Total amount of salary/wages earned during the year 2008-2009}}{12}$ = The amount of ad-hoc bonus, subject to maximum of Rs. 1000/= only.

The salary/wages in these cases should have the same meaning as 'revised emoluments' as defined in para 2(i) above.

3. The Governor has been further pleased to direct that such whole-time approved teaching and non-teaching staff of recognised aided/sponsored Non-Government Education Institutions and other sponsored/aided organisations as are enlisted in the statement annexed hereto who superannuated or died-in-harness before the 31st March, 2009 after completing at least six months regular service during the year 2008-09 shall be eligible for ad-hoc bonus sanctioned in this order on pro-rata basis provided their emoluments on the day of superannuation/death was less than Rs. 16,000/=.

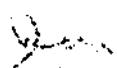
4. The disbursement of ad-hoc bonus sanctioned hereinabove should be completed by 17th September, 2009.

In case of failure the disbursement should be made as early as possible before the festival of Durga Puja/Id-ul-Fitre.

5. The charge of this account shall be debitable to the detailed head, "ad-hoc bonus" under the respective minor and sub-heads subordinate to the major head, "2202-General Education" in the budget for the year 2009-2010.

6. The Accountant General, West Bengal, The Pay & Accounts Officer, Kolkata Pay & Accounts Office and the Treasury Officer are being informed.

Encl: As above.


Joint Secretary

No.68(2)/1(50)-Edn(Bgt).. 08.09.2009

Copy with copy of statement forwarded to the :-

1. Accountant General(A&E), West Bengal, Treasury Buildings, Kolkata-1.
2. Principal Accountant General(Audit), West Bengal, Treasury Buildings, Kolkata-1.
3. Accountant General (RW&LBA), West Bengal, CGO Complex, Salt Lake, Kolkata-64.
4. Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, 81/2/2, Phears Lane, Kolkata-12.
5. Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, P-1, Hyde Lane, Kolkata-73.
6. Treasury Officer, Bidhannagar Treasury, Jalasampad Bhavan, Kolkata-91.
7. Treasury Officer, Treasury,
8. Finance(Audit) Department of this Government.
9. Finance(Budget) Department of this Government.
10. Accounts Officer, Higher Education Department.
11. Accounts Officer, Education Directorate.
12. Technical Education Branch of this Department.
13. C.S. Branch of this Department.
14. Assistant Director of Public Instruction(P&S), West Bengal.
15. Assistant Director of Public Instruction(NGC), West Bengal.
16. P.A. to Principal Secretary of this Department.

1427
9-10-09

Wen
Joint Secretary



S T A T E M E N T

Annexure to the Government Order No.68(2)-Edn(Bgt)
dated 8th September, 2009

1. Approved teaching and non-teaching staff of Non-Government and Sponsored Colleges ;
2. Approved staff of Day Students Home.

R. S.
Joint Secretary.